



ANNUAL GENERAL MEETING 7 May 2022 - DRAFT MINUTES

1. OPEN MEETING

The Chair opened the 2021 AGM of the Wireless Institute of Australia held as a hybrid event both online and in person at the Headquarters of the Radio and Electronics Association of Southern Tasmania Inc (REAST) Hobart Tasmania Commencing on 7 May 2022 at 10.30 am (AEST)

The AGM was streamed live on ZOOM, and members needed to register to participate. The meeting was also streamed live to YouTube for anybody wishing to watch proceedings.

2. RECORD of DIRECTORS PRESENT (in person or by electronic means)

Scott Williams	VK3KJ President
Lee Moyle	VK3GK Vice President
Greg Kelly	VK2GPK Director
Peter Clee	VK8ZZ Director
Philip Shields	VK2CPR Director
Oscar Reyes	VK3TX Director
Peter Schrader	VK4EA Director

Peter Clee VK8ZZ is the WIA Secretary

3. RECORD of MEMBERS PRESENT

Members were required to register to attend. There were 133 registrations to attend the AGM. The list of 127 financial members present were:-

Bob	Bristow	Phil	Wait	Colin	Consiglio
Frank	Scott	Glynn	Davies	Jamie	Campbell
Bruce	Kendall	Graham	Kemp	Peter	Becker
Peter	Schrader	Shane	Lynd	Jennifer	Wardrop
Knud	Olesen-Jensen	Bruce	Bathols	Peter	Wolfenden
Mark	Hastie	Dale	Hughes	Colin	Christiansen
Bob	Ecclestone	Philip	Brennan	Larry	Hower
Steven	Green	Alan	Ibbett	John	OShannassy
Peter	Clee	Eric	Christer	Glen	Woodrow
Bruce	Deefholts	Heidi	Tobin	Lee	Moyle
Roger	Harrison	Colin	Fuller	Gerard	Rankin
Warren	Nicholas	Mike	Hammer	David	KITCHEN
Linda	Luther	philip	dutschke	Jim	Gordon
Reg	Emmett	Chris	Levingston	Judy	Gordon
Hayden	Honeywood	Trevor	Thomson	Jeffrey	Bollard
Bruce	Lenahan	David	Aston	Peter	Reichelt

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Barrie	Meyer	Marc	Hillman	Jorden	Gunton
Stuart	Hedditch	Alan (Geoff)	Adcock	Rod	Chisholm
Salah	Romane	Ian	Bedson	Brian	Mullin
Steve	Adler	Peter	Hannay	Alan	Baker
Marc	Hillman	Kevin	Johnston	Bruce	Deefholts
Peter	Pokorny	Graeme	Morgan	Gregory	Mew
Rod	Finlayson	Peter	young	Ian	Gillespie
Darren	Holmes	Peter	Williams	Les	Hazeldine
Murray	Southwell	Graeme	McDiarmid	Paul	Sheils
Peter	Freeman	Paul	Anslow	Geoff	Wheeler
Peter	Wolfenden	Chris	Dimitrijevic	Paul	Anicic
Darryl	Collins	Ron	Cook	Ken	Brown
Eric	van de Weyer	Peter	Horgan	Joel	Buckley
Michael	Elliott	Jaimie	Hall	John	Maizels
Patrick	Morgan	Terrence	MacCabe	Chris	Levingston
J.	Bramham	Bill	Watterson	Alan	Langdon
Barry	White	Bruce	Lenahan	John	Saunders
Martin	Stretton	Ian	Mason	Nick	Gibbs
Peter	Parker	Brian	Clarke	Reg	Emmett
Andrew	Canet	Gordon	Taylor	Alan	McPhail
Lee	Jordan	John-David	d'Asques	Knud	Jensen
Peter	Becker	Ken	Westerman	Rex	Moncur
Arno	Attema	Diane	Main	Alan	Wills
Robert	Crockford	Bill	Main	Bryn	Taylor
Richard	van Dieren	Gregory	Weaver		

In accordance with the Constitution a quorum is present.

There were 6 non-members who registered for attendance and who are not able to vote at this meeting.

Andrew	SMITH
Takahiro	YAMAUCHI
Lee	Jordan
harry	thow
Paul	Pruss
Robert	Borgmann

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4. ACCEPTANCE of APOLOGIES

Apologies were registered by the national office and called for from the floor of the meeting:-

NAME	Callsign
Trevor Scroop	VK5FTJS
John Cooper	VK3JCO
John Harper	VK3MS / VK2LJ
Brian Mullen	VK8BDM
Peter Collie	VK3AAV
Michael Barrett	VK3EMB
Simon Kendall	VK3DWG
Manfred Magerl	VK4MAM
Steve Kennedy	VK6SJ
Catherine Hammond	VK7GH
John Hammond	VK7IO
John Cooper	VK3JCO
Trent Sampson	VK4TS
Cheryl Bollard	VK1CB
Megan Van de Weyer	VK2KUR

All members who registered to attend were recognised as participants of the Annual General Meeting. All members who lodged a proxy but did not register to attend are noted as an apology.

The listed apologies are noted by the meeting.

5. RECOGNITION of SILENT KEYS

The following members fell Silent Key in the period 1 January 2021 to 30 April 2022:

Member Name	Member #	Date notified	Callsign
Greg Peters	501225	18/01/2021	VK7FGRA
Anthony George	161861	4/03/2021	VK6PP
George Metcalf	500702	12/03/2021	VK5ND
Richard Kemp	370002	16/04/2021	VK3FQJ
Peter Bass	114936	21/04/2021	
Patricia Leeper	400019	19/05/2021	VK2JPA
Bernard Orbell	121320	4/06/2021	
Douglas Downman	285439	4/03/2021	VK4FAD
John Bishop	111708	15/06/2021	VK2ZOI
John Birdsall	114790	21/06/2021	
Poppy Bradshaw	203203	2/07/2021	VK6YF
Kevin Blume	104876	12/07/2021	VK2BJK
Myles Fuller	399656	13/07/2021	VK5MGF
Don Edwards	295345	8/03/2021	VK2NV
Fred Storey	163406	20/07/2021	VK3JM

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S Nelson	121312	21/08/2021	
Richard Moore	226130	26/08/2022	VK5ATU
Kevin Parsons	256439	26/08/2022	VK2JS
Peter Hallgarten	179558	17/09/2021	VK3AVE
Brian Toulmin	501993	22/09/2021	VK3BGT
Carl Sloane	224618	28/09/2021	VK2EEC
Peter Hendy	501989	14/10/2021	VK3PIH
David Brownsey	183776	18/10/2021	VK4AFA
Leith Martin	179299	22/11/2022	VK2EA
Aloysius Hosemans	399642	24/11/2021	VK3AGH
Mike Subocz	143693	21/01/2022	VK3AVV
John Semple	280119	24/01/2022	
Harvey Skegg	167932	15/03/2022	VK7HK
Donald Pollard	350559	25/03/2022	VK2ASW
John Jenner	356328	30/03/2022	VK5KJJ
Geoffrey Johns	400344		
David Catlin	356289	11/11/2021	VK2ZZK
Kevin Dickson	176680	7/7/2021	VK4IW
Marie McGrath	399103	13/6/2016	VK4JJ
Ray Parrinder	398983	9/3/2022	VK4HRP

Chair called for a moments silence in recognition of those silent keys. E&OE

6. REGISTRATION of PROXIES

Proxy forms were accepted at the national office up to up to 24 hours prior to the commencement of the AGM. The company secretary can confirm that 10 proxies were received:

Name	Callsign	Proxy Assigned to
John Harper	VK3MS / VK2LJ	Chairman
Brian Mullen	VK8BDM	Chairman
Peter Collie	VK3AAV	Chairman
Michael Barrett	VK3EMB	Lee Moyle - VK3GK
Simon Kendall	VK3DWG	Chairman
Manfred Magerl	VK4MAM	Chairman
Steve Kennedy	VK6SJ	Chairman (date invalid)
Catherine Hammond	VK7GH	Lee Moyle - VK3GK
John Hammond	VK7IO	Lee Moyle - VK3GK
John Cooper	VK3JCO	Chairman

Point of order by Colin VK3NCC in relation to a typo in the date on the Proxy form

That this meeting note that 9 valid proxies were received

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7. ACCEPTANCE of PREVIOUS MINUTES

Resolution “That the minutes for the Annual General Meeting held online on 26 June 2021 and published on the WIA Web site and distributed by email prior to this meeting be accepted noting the amendments to ITEM 7 and ITEM 9 ”

Point of Order - Peter VK3PF - Item 7 - Financials of the 2021 AGM that the resolution was not put to the meeting on the day and the words “carried” to be removed.

Point of Order – Patrick VK5MPJ- Item 9 - Special Resolution. To include the reference to the typo error which is included in the constitution at Clause 5.4 (e).

Moved Peter VK3PF

Second Greg VK2GPK

Carried by the majority on a show of hands present and online

8. PRESIDENT’S ADDRESS

In a year that was again dominated by the coronavirus pandemic, the focus of the WIA has been on supporting the Amateur Radio Service with strong advocacy.

With just less than one year under my belt as the newly elected WIA President, my training wheels are just coming off as I settle into two full years being on the WIA Board of Directors.

In a year where the coronavirus pandemic continued to be a disruptive force across Australia and around the World for what is the third year in a row.

As the WIA President, I am pleased to report that the Board has progressed a number of initiatives this year, but much of our focus has been on improved engagement with the regulator, increased advocacy, supported by a range of submissions and improved governance both internally within the office operation and on the Board.

As I commented when I took up the President role, the WIA needs to get back to basics and improve our engagement with members and clubs and become more outwards focused. Despite we have made some progress, including appointing a new Club Liaison Officer, there is a long way to go and there is certainly acknowledgement that we have a range of challenges that need further action and attention.

None more so than our internal systems and the way we electronically interact with members. We have experienced a range of issues with our Memnet system, but also significant issues with our Concierge’s ticketing system that has been plagued with a range of issues.

The Board is acutely aware of the impacts this has had on our members and for this we apologise profusely with emails sometimes been caught up in the ticketing system for weeks at a time. Even in some cases, not being delivered at all.

Focusing on the way forward, the WIA will overhaul its IT strategy in 2022 and 2023. This includes a new ticketing system that provides the stability we need, but importantly is professionally supported.

Memnet will see a range of enhancements and if this cannot be achieved satisfactory, Memnet will be replaced with a CRM system that is fit of purpose. Areas like automatic renewals, but more importantly, getting your renewals in advance, on-time with reminders are essential.

There has also been much feedback and discussion about the WIA website and there is no doubt despite been rich with content, it needs an overhaul and improved graphical interface and much easier structure to navigate and find information. This is another project that will get underway in the near future.

In regard to the many in-kind committees that support the WIA, the Board is committed to rejuvenating and refreshing all committees in 2022. There is some wonderful work that is done within these many committees however, it is important they stay relevant, have clearly defined objectives, are outcome focused and of course we mentor committee members of the future.

The WIA over the coming months will consider all committees necessary to support the objectives of the WIA and commence the process of re-constituting these. This will be done in consultation with current committee members.

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In regard to the financial results, I am please report that the WIA has posted a small surplus of \$6,366 for the year ending 31 December 2021.

This small surplus included an additional provision of \$15,200, which allowed for future international representation in regard to the World Radio Conference which will be held in 2023. The WRC is held every 3 - 4 years and a number of representatives attend representing the WIA.

The membership report contained with the Directors report represents a total of 3029 members at the end of the reporting period. This is a reduction on the previous year of 96 members, which reflects a stabilization in member retention compared to the past 3 – 4 years.

The WIA continues to be proactive in finding ways to add value to the membership. We appreciate different members place varied expectations on the types of service they wish to receive, and finding the right balance is necessary.

Some of the additional benefits delivered this year include the membership discount card, the launch of Hamads Classified Online and significant enhancements to the Awards program. This is not an exhaustive list, but demonstrates we are always exploring new ideas and ways to add value.

A significant piece of work this year was the WIA's comprehensive submission to the ACMA Five Year Spectrum Outlook and submission on the proposed ACMA Licensing restructure, and the potential introduction of class licensing to the Amateur Service.

The WIA also followed up with an online webinar for members that presented the various licensing options and provided feedback via a panel of subject matter experts. This was attended by well in the excess of 100 members and helped shape the WIA submission into a substantial and detailed submission that was well received by the ACMA.

In closing, I would like to take this opportunity to thank my fellow Board members for there ongoing support of the WIA and to acknowledge the wonderful contribution of all of our committee members and many volunteers.

There is also no doubt that the success of the WIA is due to our 3000 plus strong members, that have a belief in and support of such an enduring and well-respected Institute. I thank all of our members for their ongoing loyalty.

Though it is difficult to look forward with any certainty with the many challenges facing the WIA, we remain optimistic and committed that the coming year will present more opportunities to engage more closely.

Scott Williams
WIA - President

Resolution: That the presidents report be noted
Moved: Scott VK3KJ
Second: Justin VK7TW
Carried by the majority on a show of hands present and online

9. FINANCIAL REPORT including Audit and Directors report

The financial results, Directors Report and Audit Report have been published on the WIA Web site and distributed by email prior to this meeting.

The directors of the WIA have ensured the financial statements have been prepared in accordance with the Corporations Act 2001.

The directors declare that these financial statements comply with Australian Accounting Standards and Corporation Regulations 2001 and give a true and fair view of the financial position of the Wireless Institute of Australia as at 31 December 2021 and of its performance for the 12 month period ended on that date.

In the directors opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

The financial statements have been audited by KIDMAN PARTNERS and comply with the independence requirements of the Corporations Act 2001.

There were no qualifications or modifications to the Audit Opinion

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Resolution That the FINANCIAL STATEMENTS for the year Ending 31 December 2021, DIRECTORS REPORT and AUDIT REPORT as published on the WIA web site and distributed by email be accepted.

Moved Oscar VK3TX
Second Lee VK7LEE
Carried by the majority on a show of hands present and online

10. GENERAL BUSINESS – Notices of Motions

Nil

11. ELECTION DECLARATION

The Chairman thanked the returning officer John Marshall for his work.
The Chairman thanked the retiring Directors

Lee Moyle	VK3GK
Philip Shields	VK2CPR
Oscar Reyes	VK3TX

The returning officer has advised the results of the election of Directors which have been published in Amateur Radio Magazine and on the WIA web site.

The chair announced that the Directors newly Elected are: -

Chris Dimitrijevic	VK3FY
Steven Green	VK2TSG

And director re-elected:

Lee Moyle	VK3GK
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Directors previously elected or appointed and continuing until May 2023 AGM are; -

Greg Kelly	VK2GPK
Peter Clee	VK8ZZ
Scott Williams	VK3KJ
Peter Schrader	VK4EA

The board currently has a full compliment of 7 directors as allowed under the constitution

12. WIA MERIT AWARDS

The Chair announced recipients of the WIA Merit Awards

Peter Young **VK3MV** **Presidents Commendation**

In recognition of a very extended service to the WIA. A recipient of the GA Taylor Medal (2012), for exceptional services to the Wireless Institute of Australia Peter has been of a significant assistance to the institute over many years. He has only recently stood down from the position of WIA Monitoring Service Co-ordinator and as a director of the International Amateur Radio Union (IARU)

Dale Hughes **VK1DSH** **Presidents Commendation**

Dale has previously received the G A Taylor medal (2016), the highest WIA Merit Award. Dale was also a recipient of the Ron Wilkinson Achievement award in 2012. Dale continues to serve the WIA on committees and as our representative to the World Radio Conference. He is an active member of the Spectrum Strategy Committee and the Regulatory Liaison Group. Dale is also an active member of the IARU liaison sub-committee. Dale also chairs one of the principal working groups.

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Graham Kemp VK4BB Presidents Commendation

In recognition of his contribution as Team Leader of the WIA News service group and a anchor of the weekly broadcast. Graham has a high profile in WIA Media circles and is trusted to bring the weekly news to our members throughout Australia. Graham was a recipient of the GA Taylor medal in 2005

Ian Jackson VK3BUF Technical Excellence Award

In recognition of his technically contribution to the amateur service and articles and videos to the reduction of QRM and RFI including his article on ferrites and how they can be applied to RFI suppression.

Andrew Chapman VK4QF Chris Jones Award

In recognition of his special achievements and longstanding efforts for the benefit of the Amateur Radio community in Queensland. In particular for being integral in the establishment of the SE Queensland Wide Area Network (SEQWAN). The SEQWAN is a network of seven crosslinked repeaters providing reliable communications for a large part of south east Queensland.

Hayden Honeywood VK7HH Michael Owen Medal

In recognition of service to Amateur Radio through the publication of HRDX internet web site and the HRDX YouTube Video Streaming channel. These internet and social media streaming outlets are educational, informative, entertaining and inspirational. Appealing to both younger and newer recruits as well as the older stalwarts of the Amateur Radio service.

Bevan Daniel VK5BD Ron Wilkinson Achievement Award

In recognition of his valued contribution to value adding to the WIA National News Service by compiling a professional video version each week which is made available for retransmission on ATV systems around the world, including the British Amateur Television network as well as being published on YouTube and for personal use.

Grant Willis VK5GR G A Taylor Award

In recognition of his outstanding contributions to the Amateur Radio Service and to the Wireless Institute of Australia as a member of the Spectrum Strategy committee and the IARU Liaison Sub Committee. Grant is the WIA representative to the IARU Region 3 HF Band Plan Committee and is the Chair of that committee of the IARU. Grant Willis is also a keen contester and was a recipient of a Presidents Commendation in 2018.

13. WIA PUBLICATIONS AWARDS

The Chair announced recipients of the WIA PUBLICATIONS Awards

AI Shawsmith Award for Journalism

The standard of general-subject articles submitted for publication in 2021 was remarkably high. Accordingly, there are two recipients, these being:

- **Rex James VK3OF**, for *What a weekend – moonbounce on HF!*, published in Issue 6; and
- **Rex Moncur VK7MO**, for *Antarctica and the Australian Antarctic Program*, published in Issue 5.

Higginbotham Award

“For service to the amateur radio community”, this award for 2021 goes to **Jenny Wardrop VK3WQ**, for her reliable continuance in contributing the *ALARA column* for *AR*, and consistent promotion and support of YLs of all ages.

Technical Award

The standard of articles submitted for publication in 2021 has certainly been high, and particularly, the significance of topics authors wrote about. The Committee settled on three recipients of the award for technical articles published in 2021:

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- **Andrew Anderson VK3CV** for his article on *Practical communications at 30 THz*, published in Issue 2;
- **Lou Destefano VK3AQZ**, for his series on *The VK3AQZ HF antenna tuner project*, published from Issue 2 - 2021 through to Issue 2 - 2022; and
- **Dale Hughes VK1DSH** and **Dimitrios Tsifakis VK2COW**, for their article on *Experiments with LoRa digital transmissions*, published in Issue 3.

14. OTHER BUSINESS

Questions by email and from the floor were answered.

15. VOTE OF THANKS to Staff and Committees

The Chair Thanks all for attending

The Chair acknowledged and thanked those assisted in the conduct of the AGM

Bruce Deefholts	WIA Executive Officer
Robert Broomhead	VK3DN
Mark Hillman	VK3OHM
Phil Wait	VK2ASD
Justin Giles Clark, Hayden Honeywood and all the members of REAST	

The WIA cannot exist without the support and dedication of the many volunteers who give up their time to assist and benefit the Wireless Institute of Australia. A big thank you to members of the WIA committees and groups who supported the WIA in 2021

17 CLOSE OF ANNUAL GENERAL MEETING @ 12:05 AEST

The AGM was followed by a General Forum as held in previous years.